

KJS Bus Charter

I promise to make every effort to make certain all children using my buses are transported safely to and from school by:

- Ensuring all drivers are fully trained and qualified to transport children
- Instructing drivers to strictly adhere to the speed limit
- Ensuring that drivers/ chaperones (bus mums) do not use inappropriate language in front of students
- Ensuring all buses are fitted with properly installed permanent seatbelts; all children have their own individual properly fitted seatbelt; and that no child is allocated a seat without a seatbelt
- Providing the school at the start of each academic year with a full list of children's names who travel on the bus; and updating the school regularly with any changes
- Providing parents with contact (mobile) numbers of bus driver and bus chaperones
- Displaying a KJS "Safe Driver" notice with school telephone number
- Making certain all bus chaperones/ drivers fully understand their responsibility for:
 - *Ensuring all children are accounted for and checking with the school office regarding any missing children, before the bus departs from school*
 - *Ensuring all children are sitting down with seatbelts on before the bus starts moving; and that they remain in their seats with seatbelts attached, throughout the journey between home and school*
 - *Ensuring children are not permitted to release their seatbelts until the bus has come to a complete stop*
 - *Ensuring children are only discharged to a recognized family member or adult when being dropped off after school*
 - *Ensuring children do not eat or are offered food on the bus*
 - *Ensuring drivers do not idle engines when waiting at the end of school – engines should be turned off until children begin to board the bus*
 - *Informing the school office in the first instance by phone immediately if the bus has an accident of any kind (regardless of whether children are injured or not); or if it has been delayed by more than 10 minutes due for any reason*
 - *Informing the school office regarding any injury (including minor bumps etc.) to a child; either during the journey to school or home*
 - *Informing the school regarding any child who fails to comply with the basic bus rules*
 - *Presenting the Bus Behaviour Log Book to the school office every Friday for examination; and reporting any inappropriate behaviour of the children, as described in the log book*
- Taking immediate disciplinary action against any driver or chaperone who puts children at risk by failing to comply with the KJS Bus Charter